LaRC
Financial Users' Network (FUN)
Forum

Pearl Young Theater

July 24, 2008

Agenda

1:00 – 1:05 pm	Welcome	Amy Radford
1:05 – 1:20 pm	Leave Allocation	Gene Griffith
1:20 – 1:40 pm	Appropriation Restructure	Gene Griffith
1:40 – 1:55 pm	Close-out/Start-up	Peggy Morrison
1:55 – 2:05 pm	Break	All
2:05 – 2:25 pm	eTravel Update	Avis Smith
2:25 – 2:40 pm	LaRC Financial Management Tools Road Show	Connie Basnett
2:40 – 2:55 pm	Federal Desktop Core Configuration	Brian McCormick
2:55 – 3:00 pm	Questions/Wrap Up/Upcoming Topics	Yvonne Dellapenta

Welcome

Amy Radford
4-6081

Leave Allocation

Gene Griffith

4-3246

Leave Allocation

- What is leave allocation?
    - Leave allocation is the methodology used to allocate leave taken to project WBSs
- The current methodology causes inequities in leave allocation during various leave scenarios (i.e., when individuals take extended leave – Christmas vacation, maternity leave, etc.)
- Due to these inequities, the methodology for allocating leave will change on October 1, 2008 in favor of a more equitable allocation method

Example of Current Methodology (One Organization/Cost Center)

Employee	Regular Time Recorded	Leave Hours Recorded
1 **Core Financial**	**397395.02.08 – 9 hours**	**014368.09.08.99 - 71 hours**
2 **Core Financial**	**397395.02.08 – 1.5 hours**	**014368.09.08.99 - 78.5 hours**
3 **Human Capital**	**398395.02.08 – 0 hours**	**014368.09.08.99 - 80 hours**
4 **Human Capital**	**398395.02.08 – 20 hours**	**014368.09.08.99 - 60 hours**
5 **Human Capital**	**398395.02.08 – 0 hours**	**014368.09.08.99 - 80 hours**
6 **ICAT**	**399395.02.08 – 0 hours**	**014368.09.08.99 - 80 hours**
7 **ICAT**	**399395.02.08 – 0 hours**	**014368.09.08.99 - 80 hours**
8 **Procurement**	**400395.02.08 – 0 hours**	**014368.09.08.99 - 80 hours**
9 **Procurement**	**400395.02.08 – 0 hours**	**014368.09.08.99 - 80 hours**
10 SVU	**500395.02.08 – 48 hours**	**014368.09.08.99 - 32 hours**
Totals	**397395.02.08 – 10.5 hours** **398395.02.08 – 20 hours** **399395.02.08 – 0** **400395.02.08 – 0** **500395.02.08 – 48** **78.5**	**014368.09.08.99 – 721.5 hours**

Current Methodology (cont.)

- Consider the previous data
  - Illustration uses snapshot of 10 employees in one organization/cost center
  - 10 employees = 800 hours in a pay period
  - Example has 78.5 hours of worked time (REG) and 721.5 hours of leave
  - In this example, the 721.5 hours of leave must be allocated to the direct charges across the organization/cost center
- Basis of allocation is worked hours for the Organization/Cost Center
  - WBS 397395.02.08 – 10.5 REG hours (14% of all REG)
  - WBS 398395.02.08 – 20 REG hours (25% of all REG)
  - WBS 500395.02.08 – 48 REG hours (61% of all REG)
- Leave Allocation is across the Organization/Cost Center
  - 397395.02.08 will be allocated 101.01hours (14% of 721.50)
  - 398395.02.08 will be allocated 180.37 hours (25% of 721.50)
  - 500395.02.08 will be allocated 440.12 hours (61% of 721. 50)
- The leave is spread across three WBSs
  - Core Financial - 397395.02.08 allocated 101.01hours (14% of 721.50)
  - Human Capital - 398395.02.08 allocated 180.37 hours (25% of 721.50)
  - SVU - 500395.02.08 allocated 440.12 hours (61% of 721. 50)
- WBSs 398395.02.08 (ICAT) & 400395.02088 (Procurement) do not have leave allocation, since there were no hours worked on these WBS in the current pay period

Example of New Methodology (Employee-Based Leave Allocation)

Employee	Regular Time Recorded	Leave Hours Recorded	Allocated Leave
1 **Core Financial**	**397395.02.08 – 9 hours**	**014368.09.08.99 - 71 hrs**	**397395.02.08 – 71 hours**
2 **Core Financial**	**397395.02.08 – 1.5 hours**	**014368.09.08.99 - 78.5 hrs**	**397395.02.08 – 78.5 hours**
3 **Human Capital**	**398395.02.08 – 0 hours**	**014368.09.08.99 - 80 hrs**	**398395.02.08 – 80 hours ****
4 **Human Capital**	**398395.02.08 – 20 hours**	**014368.09.08.99 - 60 hrs**	**398395.02.08 – 60 hours**
5 **Human Capital**	**398395.02.08 – 0 hours**	**014368.09.08.99 - 80 hrs**	**398395.02.08 – 80 hours ****
6 **ICAT**	**399395.02.08 – 0 hours**	**014368.09.08.99 - 80 hrs**	**399395.02.08 – 80 hours ****
7 **ICAT**	**399395.02.08 – 0 hours**	**014368.09.08.99 - 80 hrs**	**3997395.02.08 – 80 hours ****
8 **Procurement**	**400395.02.08 – 0 hours**	**014368.09.08.99 - 80 hrs**	**400395.02.08 – 80 hours ****
9 **Procurement**	**400395.02.08 – 0 hours**	**014368.09.08.99 - 80 hrs**	**400395.02.08 – 80 hours ****
10 **SVU**	**500395.02.08 – 48 hours**	**014368.09.08.99 - 32 hrs**	**500395.02.08 – 32 hours**
Totals	**397395.02.08 – 10.5 hours** **398395.02.08 – 20 hours** **500395.02.08 – 48 hours** **78.5 hours**	**014368.09.08.99 – 721.5 hrs**	**397395.02.08 – 149.5 hours** **398395.02.08 – 220.00 hours** **399395.02.08 – 160.00 hours** **400395.02.08 – 160.00 hours** **500395.02.08 – 32 hours** **721.5 hours**

New Methodology (cont.)

- With employee-based leave allocation, leave remains within the cost center, but the allocation is based on the employee's individual charges
- When a timesheet has no worked hours (i.e., all leave), historical charges are referenced
  - WebTADS can go back as far as 3 pay periods to determine which WBS(s) leave will be allocated
- Result is fairer allocation of charges to the WBSs that are (or have been) worked
- Leave is allocated when the timesheet is approved/accepted

Leave Allocation Comparisons

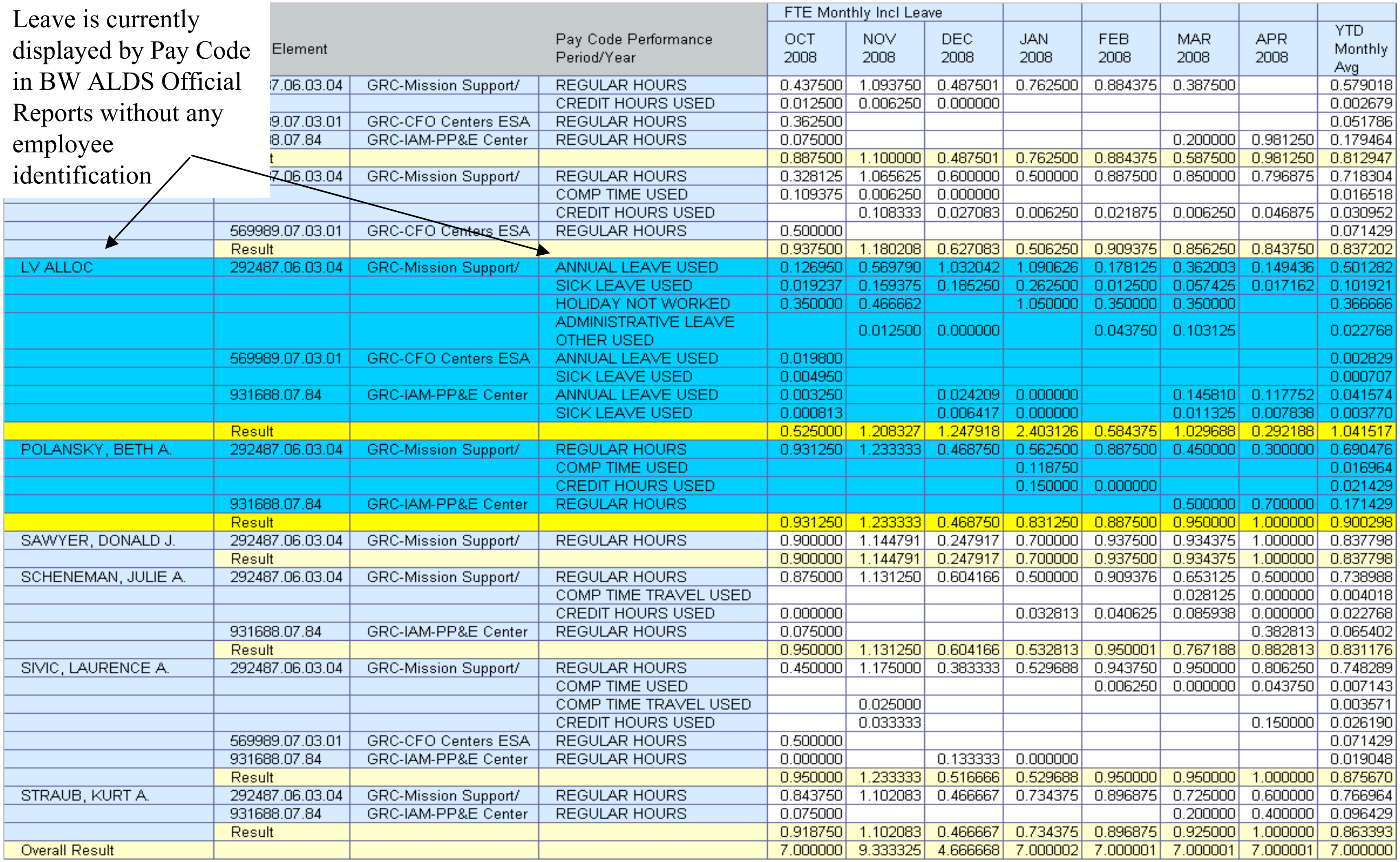
Employee	Regular Time Recorded	Leave Allocation (Current Process)	Leave Allocation (Employee Based)
Core Financial **(2 Employees)**	**397395.02.08 – 10.5 hours**	**101.01 hours**	**397395.02.08 – 149.5 hours**
Human Capital **(3 Employees)**	**398395.02.08 – 20 hours**	**180.37 hours**	**398395.02.08 – 220 hours**
ICAT **(2 Employees)**	**399395.02.08 – 0 hours**	**0 hours**	**399395.02.08 – 160 hours**
Procurement **(2 Employees)**	**400395.02.08 – 0 hours**	**0 hours**	**400395.02.08 – 160 hours**
SVU **(1 Employee)**	**500395.02.08 – 48 hours**	**440.12 hours**	**500395.02.08 – 32 hours**
Totals	**397395.02.08 – 10.5 hours** **398395.02.08 – 20 hours** **500395.02.08 – 48 hours** **78.5 hours**	**014368.09.08.99 – 721.5 hrs**	**397395.02.08 – 149.5 hours** **398395.02.08 – 220.00 hours** **399395.02.08 – 160.00 hours** **400395.02.08 – 160.00 hours** **500395.02.08 – 32 hours** **721.5 hours**

Benefits

- Leave allocation remains within the Organization (cost center); same process as used today
- Allocation at employee level improves the overall process
- Accuracy of Leave Allocation to Projects-Currently, leave is allocated to WBSs within the Organization (cost center), rather than WBS/Projects worked by the employee. In pay periods of heavy leave usage, small projects may get apportioned a very high percentage of leave.
- No impacts to WebTADS employees and approvers
- Improved FTE data by employee name in BW ALDS reports

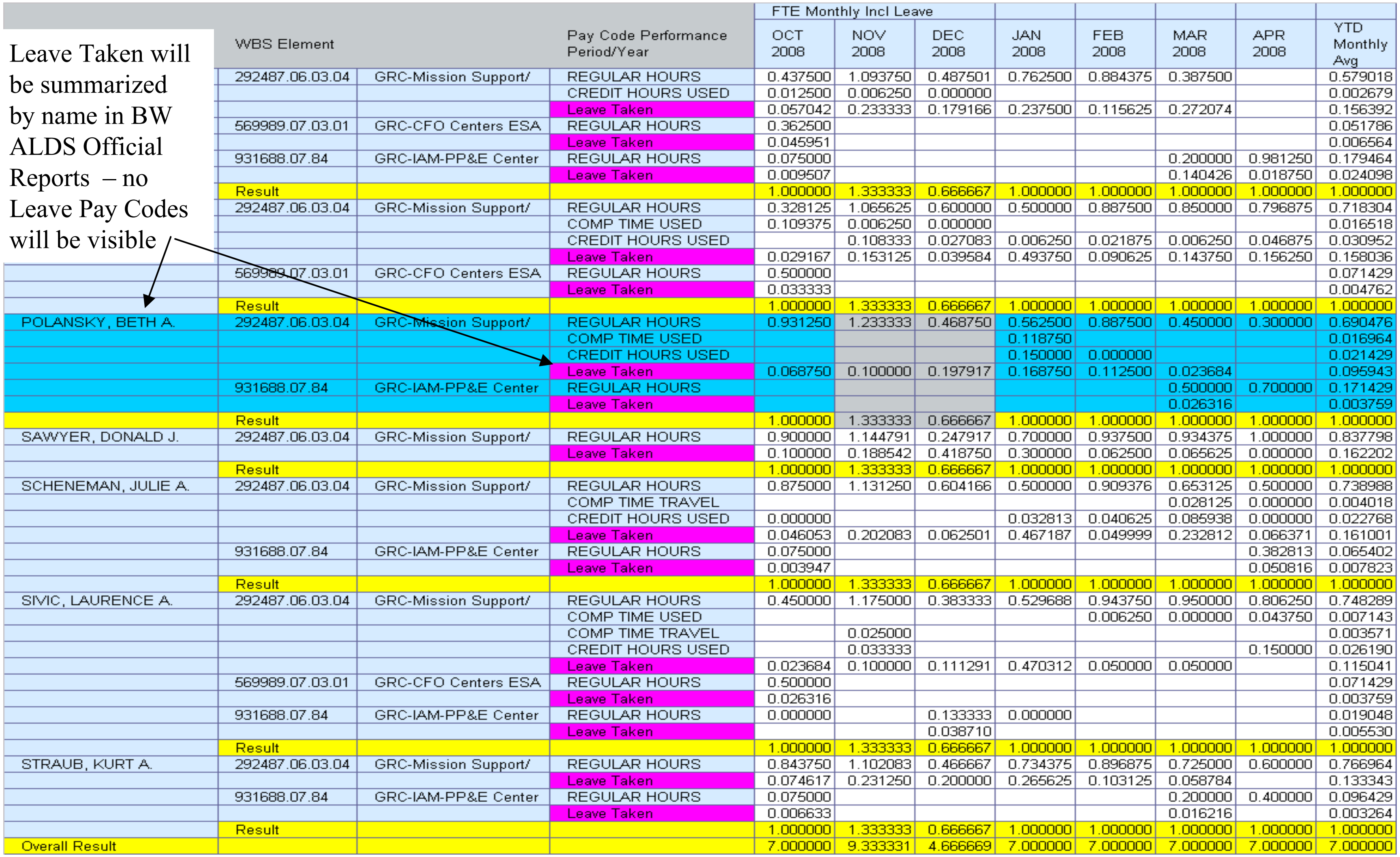
Example of Current FTE Reporting with Leave Allocation

Leave is currently displayed by Pay Code in BW ALDS Official Reports without any employee identification



				FTE Monthly Incl Leave							
	Element		Pay Code Performance Period/Year	OCT 2008	NOV 2008	DEC 2008	JAN 2008	FEB 2008	MAR 2008	APR 2008	YTD Monthly Avg
	7.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.437500	1.093750	0.487501	0.762500	0.884375	0.387500		0.579018
			CREDIT HOURS USED	0.012500	0.006250	0.000000					0.002679
	9.07.03.01	GRC-CFO Centers ESA	REGULAR HOURS	0.362500							0.051786
	8.07.84	GRC-IAM-PP&E Center	REGULAR HOURS	0.075000					0.200000	0.981250	0.179464
	t			0.887500	1.100000	0.487501	0.762500	0.884375	0.587500	0.981250	0.812947
	7.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.328125	1.065625	0.600000	0.500000	0.887500	0.850000	0.796875	0.718304
			COMP TIME USED	0.109375	0.006250	0.000000					0.016518
			CREDIT HOURS USED		0.108333	0.027083	0.006250	0.021875	0.006250	0.046875	0.030952
	569989.07.03.01	GRC-CFO Centers ESA	REGULAR HOURS	0.500000							0.071429
	Result			0.937500	1.180208	0.627083	0.506250	0.909375	0.856250	0.843750	0.837202
LV ALLOC	292487.06.03.04	GRC-Mission Support/	ANNUAL LEAVE USED	0.126950	0.569790	1.032042	1.090626	0.178125	0.362003	0.149436	0.501282
			SICK LEAVE USED	0.019237	0.159375	0.185250	0.262500	0.012500	0.057425	0.017162	0.101921
			HOLIDAY NOT WORKED	0.350000	0.466662		1.050000	0.350000	0.350000		0.366666
			ADMINISTRATIVE LEAVE OTHER USED		0.012500	0.000000		0.043750	0.103125		0.022768
	569989.07.03.01	GRC-CFO Centers ESA	ANNUAL LEAVE USED	0.019800							0.002829
			SICK LEAVE USED	0.004950							0.000707
	931688.07.84	GRC-IAM-PP&E Center	ANNUAL LEAVE USED	0.003250		0.024209	0.000000		0.145810	0.117752	0.041574
			SICK LEAVE USED	0.000813		0.006417	0.000000		0.011325	0.007838	0.003770
	Result			0.525000	1.208327	1.247918	2.403126	0.584375	1.029688	0.292188	1.041517
POLANSKY, BETH A.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.931250	1.233333	0.468750	0.562500	0.887500	0.450000	0.300000	0.690476
			COMP TIME USED				0.118750				0.016964
			CREDIT HOURS USED				0.150000	0.000000			0.021429
	931688.07.84	GRC-IAM-PP&E Center	REGULAR HOURS						0.500000	0.700000	0.171429
	Result			0.931250	1.233333	0.468750	0.831250	0.887500	0.950000	1.000000	0.900298
SAWYER, DONALD J.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.900000	1.144791	0.247917	0.700000	0.937500	0.934375	1.000000	0.837798
	Result			0.900000	1.144791	0.247917	0.700000	0.937500	0.934375	1.000000	0.837798
SCHENEMAN, JULIE A.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.875000	1.131250	0.604166	0.500000	0.909376	0.653125	0.500000	0.738988
			COMP TIME TRAVEL USED						0.028125	0.000000	0.004018
			CREDIT HOURS USED	0.000000			0.032813	0.040625	0.085938	0.000000	0.022768
	931688.07.84	GRC-IAM-PP&E Center	REGULAR HOURS	0.075000						0.382813	0.065402
	Result			0.950000	1.131250	0.604166	0.532813	0.950001	0.767188	0.882813	0.831176
SIVIC, LAURENCE A.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.450000	1.175000	0.383333	0.529688	0.943750	0.950000	0.806250	0.748289
			COMP TIME USED					0.006250	0.000000	0.043750	0.007143
			COMP TIME TRAVEL USED		0.025000						0.003571
			CREDIT HOURS USED		0.033333					0.150000	0.026190
	569989.07.03.01	GRC-CFO Centers ESA	REGULAR HOURS	0.500000							0.071429
	931688.07.84	GRC-IAM-PP&E Center	REGULAR HOURS	0.000000		0.133333	0.000000				0.019048
	Result			0.950000	1.233333	0.516666	0.529688	0.950000	0.950000	1.000000	0.875670
STRAUB, KURT A.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.843750	1.102083	0.466667	0.734375	0.896875	0.725000	0.600000	0.766964
	931688.07.84	GRC-IAM-PP&E Center	REGULAR HOURS	0.075000					0.200000	0.400000	0.096429
	Result			0.918750	1.102083	0.466667	0.734375	0.896875	0.925000	1.000000	0.863393
Overall Result				7.000000	9.333325	4.666668	7.000002	7.000001	7.000001	7.000001	7.000000

Example of Proposed FTE Reporting with Leave Allocation



Leave Taken will be summarized by name in BW ALDS Official Reports – no Leave Pay Codes will be visible

	WBS Element		Pay Code Performance Period/Year	FTE Monthly Incl Leave							
				OCT 2008	NOV 2008	DEC 2008	JAN 2008	FEB 2008	MAR 2008	APR 2008	YTD Monthly Avg
	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.437500	1.093750	0.487501	0.762500	0.884375	0.387500		0.579018
			CREDIT HOURS USED	0.012500	0.006250	0.000000					0.002679
			Leave Taken	0.057042	0.233333	0.179166	0.237500	0.115625	0.272074		0.156392
	569989.07.03.01	GRC-CFO Centers ESA	REGULAR HOURS	0.362500							0.051786
			Leave Taken	0.045951							0.006564
	931688.07.84	GRC-IAM-PP&E Center	REGULAR HOURS	0.075000					0.200000	0.981250	0.179464
			Leave Taken	0.009507					0.140426	0.018750	0.024098
	Result			1.000000	1.333333	0.666667	1.000000	1.000000	1.000000	1.000000	1.000000
	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.328125	1.065625	0.600000	0.500000	0.887500	0.850000	0.796875	0.718304
			COMP TIME USED	0.109375	0.006250	0.000000					0.016518
			CREDIT HOURS USED		0.108333	0.027083	0.006250	0.021875	0.006250	0.046875	0.030952
			Leave Taken	0.029167	0.153125	0.039584	0.493750	0.090625	0.143750	0.156250	0.158036
	569989.07.03.01	GRC-CFO Centers ESA	REGULAR HOURS	0.500000							0.071429
			Leave Taken	0.033333							0.004762
	Result			1.000000	1.333333	0.666667	1.000000	1.000000	1.000000	1.000000	1.000000
POLANSKY, BETH A.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.931250	1.233333	0.468750	0.562500	0.887500	0.450000	0.300000	0.690476
			COMP TIME USED				0.118750				0.016964
			CREDIT HOURS USED				0.150000	0.000000			0.021429
			Leave Taken	0.068750	0.100000	0.197917	0.168750	0.112500	0.023684		0.095943
	931688.07.84	GRC-IAM-PP&E Center	REGULAR HOURS						0.500000	0.700000	0.171429
			Leave Taken						0.026316		0.003759
	Result			1.000000	1.333333	0.666667	1.000000	1.000000	1.000000	1.000000	1.000000
SAWYER, DONALD J.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.900000	1.144791	0.247917	0.700000	0.937500	0.934375	1.000000	0.837798
			Leave Taken	0.100000	0.188542	0.418750	0.300000	0.062500	0.065625	0.000000	0.162202
	Result			1.000000	1.333333	0.666667	1.000000	1.000000	1.000000	1.000000	1.000000
SCHENEMAN, JULIE A.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.875000	1.131250	0.604166	0.500000	0.909376	0.653125	0.500000	0.738988
			COMP TIME TRAVEL						0.028125	0.000000	0.004018
			CREDIT HOURS USED	0.000000			0.032813	0.040625	0.085938	0.000000	0.022768
			Leave Taken	0.046053	0.202083	0.062501	0.467187	0.049999	0.232812	0.066371	0.161001
	931688.07.84	GRC-IAM-PP&E Center	REGULAR HOURS	0.075000						0.382813	0.065402
			Leave Taken	0.003947						0.050816	0.007823
	Result			1.000000	1.333333	0.666667	1.000000	1.000000	1.000000	1.000000	1.000000
SIVIC, LAURENCE A.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.450000	1.175000	0.383333	0.529688	0.943750	0.950000	0.806250	0.748289
			COMP TIME USED					0.006250	0.000000	0.043750	0.007143
			COMP TIME TRAVEL		0.025000						0.003571
			CREDIT HOURS USED		0.033333					0.150000	0.026190
			Leave Taken	0.023684	0.100000	0.111291	0.470312	0.050000	0.050000		0.115041
	569989.07.03.01	GRC-CFO Centers ESA	REGULAR HOURS	0.500000							0.071429
			Leave Taken	0.026316							0.003759
	931688.07.84	GRC-IAM-PP&E Center	REGULAR HOURS	0.000000		0.133333	0.000000				0.019048
			Leave Taken			0.038710					0.005530
	Result			1.000000	1.333333	0.666667	1.000000	1.000000	1.000000	1.000000	1.000000
STRAUB, KURT A.	292487.06.03.04	GRC-Mission Support/	REGULAR HOURS	0.843750	1.102083	0.466667	0.734375	0.896875	0.725000	0.600000	0.766964
			Leave Taken	0.074617	0.231250	0.200000	0.265625	0.103125	0.058784		0.133343
	931688.07.84	GRC-IAM-PP&E Center	REGULAR HOURS	0.075000					0.200000	0.400000	0.096429
			Leave Taken	0.006633					0.016216		0.003264
	Result			1.000000	1.333333	0.666667	1.000000	1.000000	1.000000	1.000000	1.000000
Overall Result				7.000000	9.333331	4.666669	7.000000	7.000000	7.000000	7.000000	7.000000

Issue

- If WebTADS is unable to locate a WBS to charge due to extenuating leave circumstances
  - Error will occur
  - Business process will be established to address this

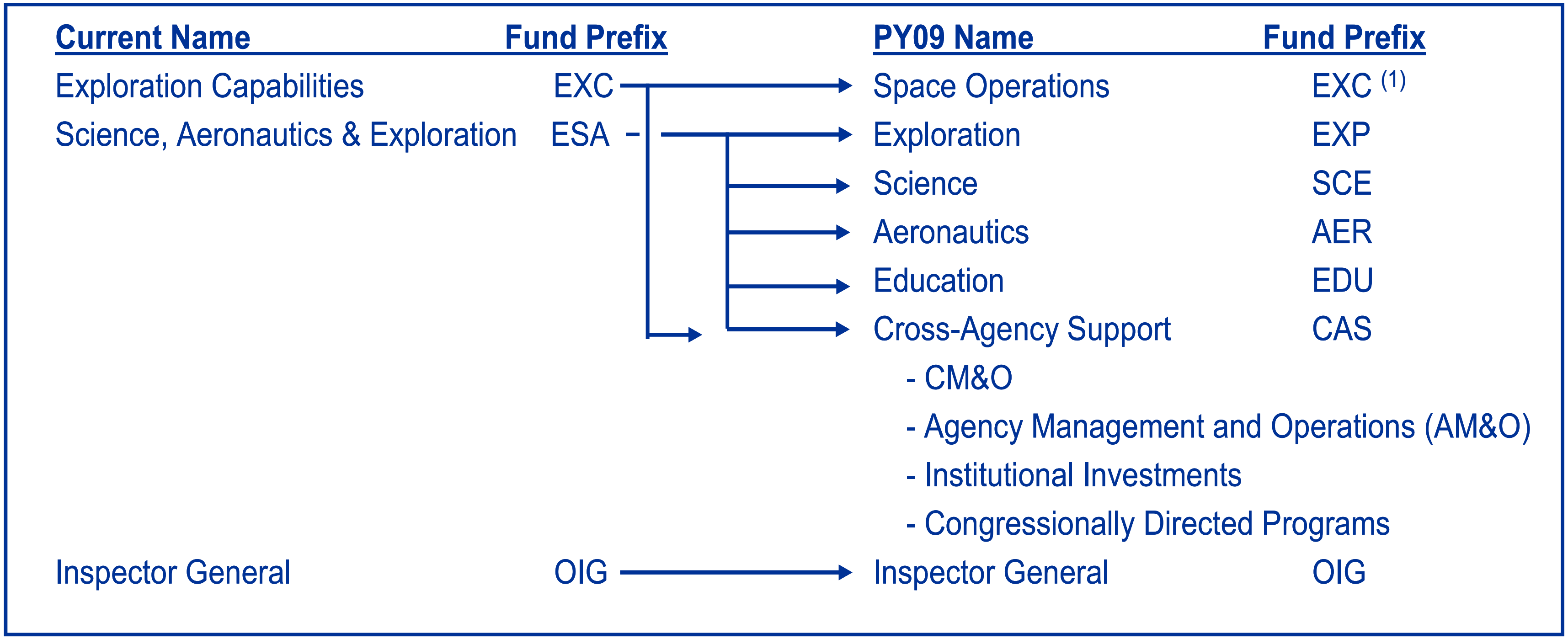
Questions

Appropriation Restructure

Gene Griffith

4-3266

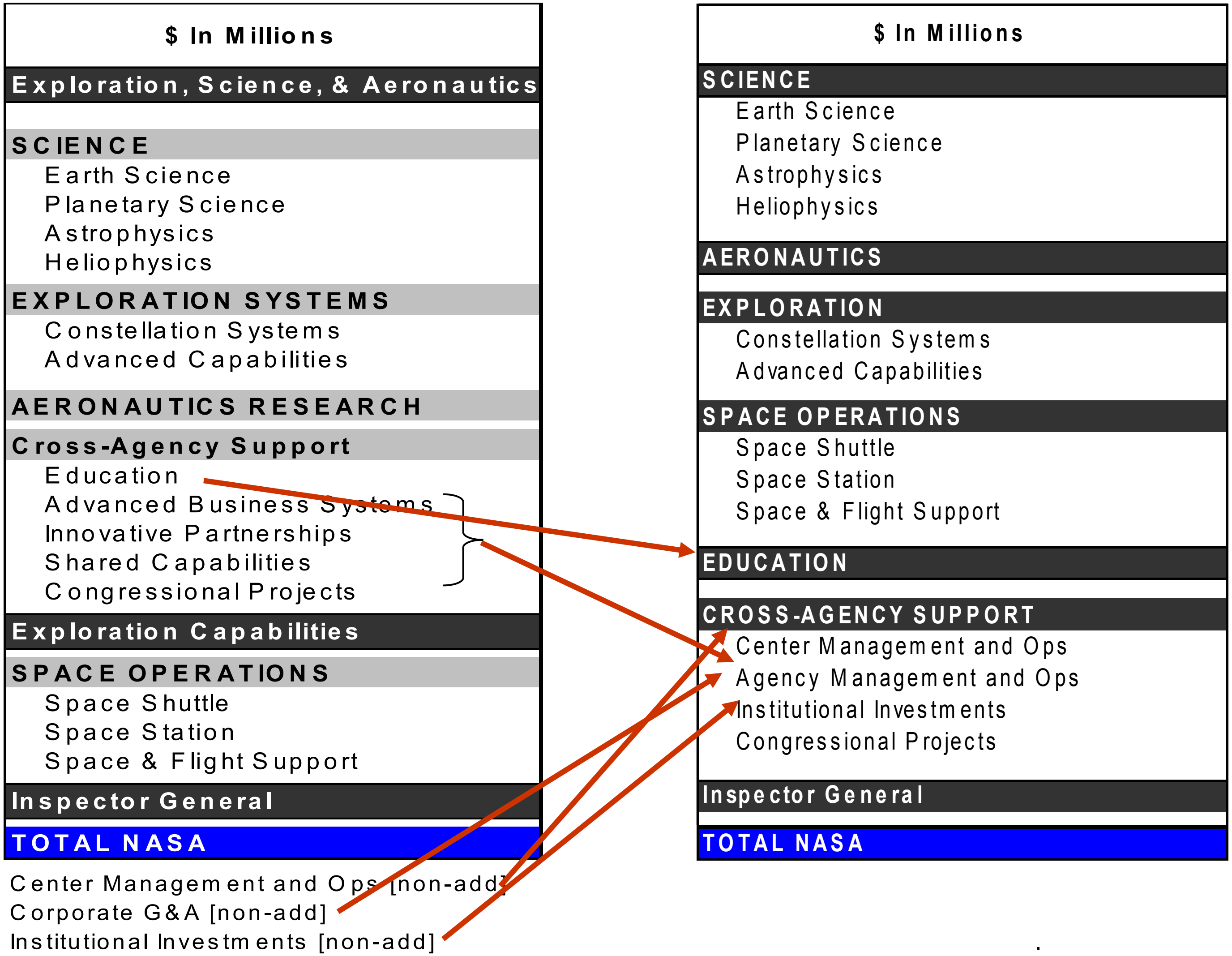
Budget Structure High-Level Crosswalk from Three to Seven Appropriations



Current Name	Fund Prefix	PY09 Name	Fund Prefix
Exploration Capabilities	EXC	Space Operations	EXC (1)
Science, Aeronautics & Exploration	ESA	Exploration	EXP
		Science	SCE
		Aeronautics	AER
		Education	EDU
		Cross-Agency Support	CAS
		- CM&O	
		- Agency Management and Operations (AM&O)	
		- Institutional Investments	
		- Congressionally Directed Programs	
Inspector General	OIG	Inspector General	OIG

- **(1) "Exploration" fund name will be changed to "Space Operations" however the decision to keep the prefix for this account as "EXC" has been made by the Comptroller and the Director of Financial Management based upon previous lessons learned**

Account Restructure



$ In Millions

Exploration, Science, & Aeronautics

SCIENCE
- Earth Science
- Planetary Science
- Astrophysics
- Heliophysics

EXPLORATION SYSTEMS
- Constellation Systems
- Advanced Capabilities

AERONAUTICS RESEARCH

Cross-Agency Support
- Education
- Advanced Business Systems
- Innovative Partnerships
- Shared Capabilities
- Congressional Projects

Exploration Capabilities

SPACE OPERATIONS
- Space Shuttle
- Space Station
- Space & Flight Support

Inspector General

TOTAL NASA

Center Management and Ops [non-add]
Corporate G&A [non-add]
Institutional Investments [non-add]

$ In Millions

SCIENCE
- Earth Science
- Planetary Science
- Astrophysics
- Heliophysics

AERONAUTICS

EXPLORATION
- Constellation Systems
- Advanced Capabilities

SPACE OPERATIONS
- Space Shuttle
- Space Station
- Space & Flight Support

EDUCATION

CROSS-AGENCY SUPPORT
- Center Management and Ops
- Agency Management and Ops
- Institutional Investments
- Congressional Projects

Inspector General

TOTAL NASA

NASA FY 2008 Budget

Budget Authority (millions)	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Science, Aeronautics and Exploration	**$10,650.6**	**$10,483.1**	**$10,868.4**	**$11,364.1**	**$15,386.5**	**$15,888.6**
Science	**$5,466.8**	**$5,516.1**	**$5,555.3**	**$5,600.6**	**$5,656.9**	**$5,802.7**
Planetary Science	$1,411.2	$1,395.8	$1,676.9	$1,720.3	$1,738.3	$1,748.2
Heliophysics	$1,028.1	$1,057.2	$1,028.4	$1,091.3	$1,241.2	$1,307.5
Astrophysics	$1,563.0	$1,565.8	$1,304.2	$1,268.9	$1,266.2	$1,393.8
Earth Science	$1,464.5	$1,497.3	$1,545.8	$1,520.1	$1,411.2	$1,353.2
Exploration Systems	**$4,152.5**	**$3,923.8**	**$4,312.8**	**$4,757.8**	**$8,725.2**	**$9,076.8**
Constellation Systems	$3,232.5	$3,068.0	$3,451.2	$3,784.9	$7,666.0	$7,993.0
Advanced Capabilities	$920.0	$855.8	$861.6	$973.0	$1,059.1	$1,083.9
Aeronautics Research	**$529.3**	**$554.0**	**$546.7**	**$545.3**	**$549.8**	**$554.7**
Aeronautics Technology	$529.3	$554.0	$546.7	$545.3	$549.8	$554.7
Cross-Agency Support Programs	**$502.0**	**$489.2**	**$453.5**	**$460.4**	**$454.7**	**$454.4**
Education	$167.4	$153.7	$152.8	$152.7	$149.8	$149.6
Advanced Business Systems	$97.4	$103.1	$69.4	$71.6	$67.6	$67.5
Innovative Partnerships Program	$215.1	$198.1	$197.2	$199.8	$200.0	$200.0
Shared Capability Assets Program	$22.1	$34.3	$34.2	$36.2	$37.3	$37.2
Exploration Capabilities	**$6,108.3**	**$6,791.7**	**$6,710.3**	**$6,625.7**	**$3,036.6**	**$2,978.0**
Space Operations	**$6,108.3**	**$6,791.7**	**$6,710.3**	**$6,625.7**	**$3,036.6**	**$2,978.0**
Space Shuttle	$4,017.6	$4,007.5	$3,650.9	$3,634.4	$116.2	$0.0
International Space Station	$1,762.6	$2,238.6	$2,515.1	$2,609.2	$2,547.5	$2,600.8
Space and Flight Support (SFS)	$328.1	$545.7	$544.3	$382.0	$372.9	$377.2
Inspector General	**$33.5**	**$34.6**	**$35.5**	**$36.4**	**$37.3**	**$38.3**
Inspector General	**$33.5**	**$34.6**	**$35.5**	**$36.4**	**$37.3**	**$38.3**
NASA FY 2008	**$16,792.3**	**$17,309.4**	**$17,614.2**	**$18,026.3**	**$18,460.4**	**$18,905.0**
Year to year increase		*3.1%*	*1.8%*	*2.3%*	*2.4%*	*2.4%*

NASA FY 2009 Budget

($ in millions)	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
Science	**$4,609.9**	**$4,706.2**	**$4,441.5**	**$4,482.0**	**$4,534.9**	**$4,643.4**	**$4,761.6**
Earth Science	$1,198.5	$1,280.3	$1,367.5	$1,350.7	$1,250.9	$1,264.4	$1,290.3
Planetary Science	$1,215.6	$1,247.5	$1,334.2	$1,410.1	$1,537.5	$1,570.0	$1,608.7
Astrophysics	$1,365.0	$1,337.5	$1,164.5	$1,122.4	$1,057.1	$1,067.7	$1,116.0
Heliophysics	$830.8	$840.9	$575.3 *	$598.9	$689.4	$741.2	$746.6
Aeronautics	**$593.8**	**$511.7**	**$446.5**	**$447.5**	**$452.4**	**$456.7**	**$467.7**
Exploration	**$2,869.8**	**$3,143.1**	**$3,500.5**	**$3,737.7**	**$7,048.2**	**$7,116.8**	**$7,666.8**
Constellation Systems	$2,114.7	$2,471.9	$3,048.2	$3,252.8	$6,479.5	$6,521.4	$7,080.5
Advanced Capabilities	$755.1	$671.1	$452.3	$484.9	$568.7	$595.5	$586.3
Space Operations	**$5,113.5**	**$5,526.2**	**$5,774.7**	**$5,872.8**	**$2,900.1**	**$3,089.9**	**$2,788.5**
Space Shuttle	$3,315.3	$3,266.7	$2,981.7	$2,983.7	$95.7	$0.0	$0.0
International Space Station	$1,469.0	$1,813.2	$2,060.2	$2,277.0	$2,176.4	$2,448.2	$2,143.1
Space and Flight Support (SFS)	$329.2	$446.3	$732.8 *	$612.1	$628.0	$641.7	$645.4
Education	**$115.9**	**$146.8**	**$115.6**	**$126.1**	**$123.8**	**$123.8**	**$123.8**
Cross Agency Support	**$2,949.9**	**$3,242.9**	**$3,299.9**	**$3,323.9**	**$3,363.7**	**$3,436.1**	**$3,511.3**
Center Management and Operations	$1,754.9	$2,013.0	$2,045.6	$2,046.7	$2,088.0	$2,155.3	$2,211.6
Agency Management and Operations	$971.2	$830.2	$945.6	$945.5	$939.8	$950.5	$961.3
Institutional Investments	$223.8	$319.7	$308.7	$331.7	$335.9	$330.4	$338.3
Congressionally Directed Items	$0.0	$80.0	$0.0	$0.0	$0.0	$0.0	$0.0
Inspector General	**$32.2**	**$32.6**	**$35.5**	**$36.4**	**$37.3**	**$38.3**	**$39.2**
NASA FY 2009	**$16,285.0**	**$17,309.4**	**$17,614.2**	**$18,026.3**	**$18,460.4**	**$18,905.0**	**$19,358.8**
		6.3%	*1.8%*	*2.3%*	*2.4%*	*2.4%*	*2.4%*

* Deep Space and Ground Networks Transfer to SFS

All budgets in full direct cost

Questions

Close-out/Start-up

Peggy Morrison

4-1418

Close-out/Start-up

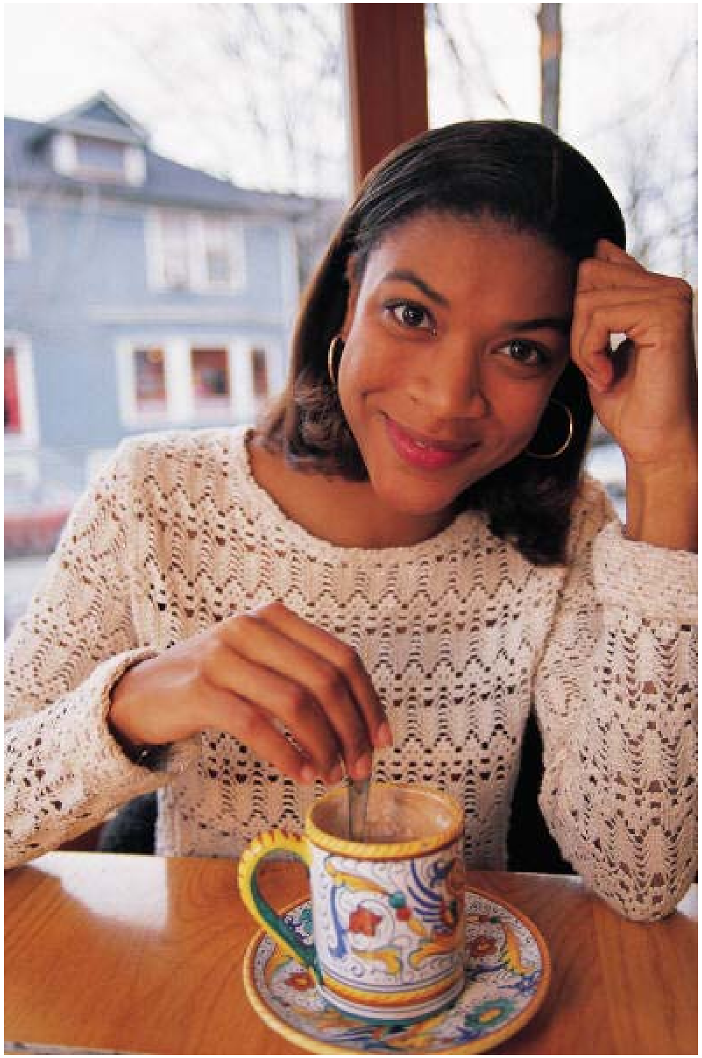
- Committee Co-Chairs – Gene Griffith and Peggy Morrison (FM)
  - Open slot for ARMD representation
  - Next meeting date is Aug. 5, 2008
- Agendas and Task listings will be made available via NX
  - Office of Chief Financial Officer   OCFO Public   Close-out 2008/Start-up 2009 Committee
- Received draft Agency closeout schedule – expect revision after today's OP support call and will make that available to committee members for review. Aug 5 meeting will discuss entire schedule.
- After completion of schedule review, we will be isolating our weekly reviews to just the tasks due within the next two weeks

Close-out/Start-up

- Bankcard, purchase requests, and deobligation cutoff dates have been communicated
  - Bankcard – see @ Larc for detailed announcements
    - Expiring Funds – X22007D, X32006D - last day to cite in order log was yesterday. Must also be shipped and billed by August 15th. Cardholder must modify log to cite unexpired fund if Aug date can not be met.
    - Non-Expiring Funds - to meet Agency's commitment and obligation targets, make sure items can be ordered, shipped, and billed by August 15th. This will help ensure obligation is recorded in accounting records by 9/30.
  - Purchase Requests
    - Requirements up to $3,000 that cannot be purchased via Bankcard should be received no later than August 29, 2008.
    - Funding actions on existing contracts should be received no later than August 22, 2008
    - Purchase requests not received by these dates will continue to be proceessed, but no quarantee that they will be awareded prior to end of FY.
  - Deobligation Requests – deadline was July 22, 2008

Questions

Break



Please be back in 10 minutes

eTravel Update

Avis Smith
4-2086

Topics

- Background/Agency Status
- Implementation Strategy
- Training Strategy
- Agency Standard Approval Chains (Routing Lists)
- Key Dates

FedTraveler.com

e-Travel Solution

- FedTraveler.com will offer
  - One-stop, self-service capability
    - Completion of Travel Authorizations (TA) combined with the Online Booking Engine (OBE) for air/rail, hotel and car reservations
- FedTraveler.com replaces Travel Manager (TM)
  - Kennedy Space Center (pilot) implemented Jun 30 with minimal issues
  - Agency/Center Implementation – October 2008
    - Travel Manager partially decommissioned – no new TA creation
    - Vouchering for and amending existing TAs until December '08
    - TM fully decommissioned January '09 – no new TA or voucher creation and no TA or vouchers amendments

LaRC e-Travel Implementation Strategy

- Implementation will be accomplished using the:
  - Alternate Preparers role - create documents according to the organizations current practices. Will have access to all Center travelers.
  - Traveler role- prepare and/or sign their own vouchers
  - Travel Office Approver role - Financial Management personnel will continue to assist travelers with policy and procedure questions and system functionality "*how tos*" and final approve TAs
  - Supervisor Approver role – users assigned to this role will be defined according to regulation (More guidance forthcoming)
    - Delegation of authority is not a functionality of FedTraveler.com
    - Up to 10 supervisors may be included within the Supervisor approval stop
  - *NEW ROLE*
    - Fund Certifiers role - approve funding at the 6-Digit Project level
      - Working with the RM community to establish the names for this role

LaRC e-Travel Implementation Strategy - Account Access

- Agency eTravel team will provision travel accounts through NASA's Account Management System (NAMS) by interfacing FedTraveler.com with NASA Civil Servant users who have a current, active TM account
  - Anyone who has updated their password within TM in the last 180 days is considered active

- User names and passwords to access FedTraveler.com will be provided to the traveler by the Center's Implementation Team

- Every user must access FedTraveler.com to activate their account by establishing a user profile and accepting the rules of behavior BEFORE documents can be created for the traveler

LaRC Training Strategy

- Alternate Preparers – Instructor-Led Training with the use of on-line Web-based tutorial and PowerPoint Presentations
    - ➢ September 8 – 24, 2008
- Supervisors – Auditorium Style Instructor-Led Training with the use of on-line Web-based tutorial and PowerPoint Presentations
    - ➢ October 1 – 7, 2008
- Fund Certifiers/CTO – Instructor-Led Training with the use of on-line Web-based tutorial and PowerPoint Presentations
    - ➢ October 1 – 7, 2008
- Frequent Travelers – Auditorium Style Instructor-Led Training with the use of on-line Web-based tutorial and PowerPoint Presentations
    - ➢ September 30 – October 10, 2008

FedTraveler.com Agency Standard Approval Chains

- The Agency Approval Chains are part of the Agency Business Process Re-Engineering (BPR) activities established for the FedTraveler.com configuration and deployment
  - All BPR recommendations were presented to representatives from each Center (10 Centers + the NSSC) within 2 workshops.
    - The extended team of Center representatives reviewed, modified, and voted on the BPR recommendations after extensive discussions
  - These processes/configurations were reviewed and approved by the NASA eTravel Steering Committee in June 2006
  - These business processes established the design and configuration of the eTravel solution

FedTraveler.com Agency Standard Approval Chains (cont.)

FedTraveler.com

TRAVEL AUTHORIZATION -- (Travel Plan)

1. Funds Certifiers (Dynamic)
2. Supervisor
3. Conditional Approver
    - Foreign Travel Coordinator
    - Premium Class (1st & Business)
    - Non-CPP Airfare
    - Actuals
    - Sponsored Travel
4. Center Travel Office

TRAVEL VOUCHER – (Expense Report)

1. Funds Certifiers (Dynamic)
2. Supervisor
3. Conditional Approver
    - Actuals
4. NSSC

Key Dates

- ***September 8 – October 10, 2008 –*** Center user training
- ***By October 2, 2008 –*** All TM TAs ***must be Management Approved***
- ***By October 6, 2008*** - airline and/or rail tickets must be issued by CI Travel
  - If TA has not been approved reservations will be canceled
- ***On or about October 7, 2008*** – "*Go-live*" (concurrent with the SAP 9.1 Release), TM new TA creation disabled
- ***November 7, 2008 –*** Travel end/return date for TM TAs (see next slide)
- ***December, 2008 –*** all outstanding TAs need to be cancelled or vouchered (Exact date TBD)
- ***January, 2009 –*** TM TA amendment/voucher creation disabled, system fully decommissioned (Exact date contingent upon "*Go-Live*" date and Competency Center direction)

Key Dates (cont.)

- Since it is not advisable to issue tickets too far in advance (because tickets charged to your Government Issued Travel Charge Card will appear on the October 23, 2008 bill and will be due on November 17, 2008), **TM TAs for travel ending after November 7, 2008 will not be approved by the Financial Management Services Branch**. (Exception – TAs for extended or long-term travel leaving before FedTraveler.com "*Go-Live*" and ending after Nov 7 will be completed within TM. After TM has been decommissioned in Jan '09, TA will need to be recreated in FedTraveler.com (further guidance is forthcoming).

Questions

Back-Up

Browser Support – Agency Status

- Issue:
  - FedTraveler.com is only contractually (GSA and Electronic Data Systems-EDS contract) required to be compatible with the Microsoft Internet Explorer (IE) browser (5.5 or later) and with the Netscape Navigator browser (version 6.x or later)
    - These browsers are not supported on the Macintosh
  - The Mozzila Firefox and Safari web browsers *(NASA's supported browsers for the Macintosh OS per NPG 2804)* are not supported by FedTraveler.com
    - Testing has proven limitations with Firefox (Mac and PC) and Safari
      - **Firefox can be used for document approval**
      - **Firefox and Safari can not be used for creating travel authorizations or vouchers**
  - EDS Testing of Firefox and Safari is not expected to begin until August
    - EDS stated plans to correct the browser issue prior to the NASA Agency-wide deployment; however, the project team does not believe code remediation by Release 9.1 is likely

Browser Support (cont.)

- Mitigation:
  - NASA will keep pressure on EDS to make the FedTraveler.com solution compatible with browsers used by Macs before the Agency "*Go-Live*"
    - This issue has been raised with GSA, EDS, and NASA executives
  - NASA will provide a Citrix solution for Firefox users in the event that EDS can not make the browser compatible by Release 9.1 (October 2008)
    - This solution will emulate the IE browser allowing users to create travel authorizations and vouchers https://citrix.nasa.gov/
    - Travelers with current Citrix accounts for Travel Manager will be activated for access to eTravel
    - New Travelers requiring Citrix will need to submit a NAMS request for a Citrix account *(IEM01600 Citrix)* in addition to an eTravel account *(IEM3100 eTravel)*
    - Access to FedTraveler.com via Citrix is only accessible via the NASA network *(on-site or via VPN)*

LaRC e-Travel Implementation Strategy

- Status Quo – Preparers, Travelers and CTO engaged
  - Preparers (Alternate Preparers) located within organizations
    - Create TAs and some traveler's vouchers (if this is the organizations current practice)
    - NOTE - Cannot prevent self-preparation of TAs. FedTraveler.com has a Web-based tutorial that anyone can view/download to learn how to prepare documents. It also provides task specific help accessible while working within the application.
  - Travelers can continue to prepare their own vouchers
  - Current CTO/FM Services personnel will continue to assist users with policy and procedure questions and system functionality "*how tos*"
    - Assist travelers in organizations with/without preparers with TA/voucher completion
    - Answer questions concerning travel regulations and LaRC policy
  - Documents will be approved at the Supervisor approval stop according to regulation (more guidance forthcoming)
    - Delegation of authority is not a NASA supported functionality of FedTraveler.com
    - Up to 10 approvers may be included within the Supervisor approval stop

LaRC e-Travel Implementation Strategy (cont.)

- ***NEW***
  - Fund Certifiers role - approve funding at the 6-Digit Project level
    - Determining the appropriate names to assign for this role is currently being worked with the assistance of the RM community
  - Help with technical and software issues will be handled by EDS through a 1-888#
  - Business Application help desk will continue to support NAMS inquiries and TM password resets. FedTraveler password resets will be accomplished by the user on the FedTraveler.com Web site.
- On-Site CI Travel Support will be discontinued
  - Users required to use OBE for reservations
    - OBE transactions are charged a self-service fee which is considerably less than a full-service fee. (See next slide for fee amounts)
  - Liaison support is too costly
    - The full-service fee plus the cost of a travel agent, including space and equipment, would be a Center incurred cost.

**Note -- CI Travel support will remain on center for 3 months after “*Go-Live*” to provide travel assistance to travelers for

TRAVEL MANAGER CREATED AUTHORIZATIONS ONLY

LaRC e-Travel Implementation Strategy (cont.)

- Role mapping
  - E-mail will be sent to each organization with guidance for designating individuals for the supervisor approver role
    - Designation to be made within guidelines
    - NAMS request will be required if not currently assigned the role in TM
  - E-mail will be sent to each organization to designate which employees (contractors and/or civil servants) should be assigned the alternate preparer role
    - NAMS request will be required if not currently assigned the role in TM

EDS/CI Travel Transaction Fees

Fee Descriptions:	**Amount:**
Self service Domestic or International Travel with Air or Rail (CLIN 0020AA)	$10.03
Self service Domestic or International Travel without Air or Rail (lodging or car only) (CLIN 0020AB)	$7.24
NON-Self service (Full service) Domestic Travel with Air or Rail (CLIN 0020AC)	$29.95
NON-Self service (Full service) International Travel with Air or Rail (CLIN 0020AD)	$34.25
NON-Self service (Full service) Domestic or International Travel without Air or Rail (lodging or car only) (CLIN 0020AE)	$12.45
Local Voucher fee (local authorization and/or voucher) (CLIN 0021AA)	$4.82
TDY Voucher (TDY Authorization and/or Voucher) (CLIN 0021AB)	$10.64
Non-Emergency Travel fee (CLIN 0031) More Information forthcoming	$20.62

Airline and rail tickets and transaction fees will be charged to the Centrally Billed Account (CBA) against the funding organizations WBS. Expense will not be charged to the travelers Individually Billed Account (IBA)/government issued travel card statement thus requiring no reimbursement to be claimed on voucher.

Grand-Fathered Accounts

- Agency eTravel team will provision travel accounts through NAMS by interfacing FedTraveler.com with NASA Civil Servant users who have an active TM account
  - Anyone who has updated their password within TM in the last 180 days are considered active.
  - Once provisioned users will receive an e-mail notification that their accounts have been established in FedTraveler.com

- User names and passwords to access FedTraveler.com will be provided to the traveler by the Center's Implementation Team
  - Every user ***must*** access FedTraveler.com to activate their account by establishing a user profile and accepting the rules of behavior BEFORE documents can be created for them
    - Alternate prepares WILL NOT be able to access a traveler's account to create documents if they have not activated their account

New User Accounts

- New user accounts or current users requesting new roles will be automatically provisioned following final approval of the account establishment/update request in NAMS
  - Users will access NAMS to request an account
  - The NAMS request will obtain appropriate approvals through its standard approval chain
  - The last required approval on that request will trigger an event through NASA Enterprise Service Bus (ESB) and will provision the account in FedTraveler.com
    - The User will receive two e-mails:
      - **An e-mail from NAMS will be sent indicating that the request was approved**
      - **An e-mail from FedTraveler.com will be sent once the account is created**
  - Users will need to query NAMS to obtain their user ID and UUPIC data required to obtain their initial password
    - The Business Application help desk will be available to provide user assistance to obtain this data

ID and Password Processes

- E-mail notifications from NAMS and FedTraveler.com currently do not include the user's ID or password
- The FedTraveler.com User ID and Password must be derived from the NAMS database https://nams.nasa.gov/
  - The FedTraveler.com user ID (IEM ID) is derived by concatenating the NASA x.500 UID beginning with "*na*", followed by "*@nasa*"
    - Example: na1q3f0b@nasa
    - This ID was established with this algorithm due to the system requirements for the ID to be unique within the Federal Government
  - The initial password for logging into FedTraveler.com is the last 4 characters of the user's Universal Uniform Personal Identification Code (UUPIC)
- Initial notification of users ID and password at go-live will be provided by the Center Implementation teams
- Users can reset password within FedTraveler.com
  - NAMS request not needed
  - Similar to the password reset function for i-View

LaRC Training Approach

- Alternate Preparers – Instructor-Led Training with the use of on-line Web-based tutorial and PowerPoint Presentations – 8 hours
    - Travel regulations, policies and procedures
    - FedTraveler.com Functionality
        - How to log-in and create traveler profile (required to access system)
        - How to complete TAs, Vouchers and Local Vouchers
        - How to sign their own vouchers
        - How to use the OBE to secure reservations
- Supervisors – Auditorium Style Instructor-Led Training with the use of on-line Web-based tutorial and PowerPoint Presentations – 1 ½ hours
    - How to log-in and create traveler profile
    - How to approve documents
    - How to sign their own vouchers
- Fund Certifiers/CTO – Auditorium Style Instructor-Led Training with the use of on-line Web-based tutorial and PowerPoint Presentations – 1 ½ hours
    - How to log-in and create traveler profile
    - How to approve documents
    - How to create vouchers and local vouchers
    - How to sign their own vouchers
- Frequent Travelers – Auditorium Style Instructor-Led Training with the use of on-line Web-based tutorial and PowerPoint Presentations – 1 ½ hours
    - How to log-in and create traveler profile
    - How to view flight, hotel and car rental information
    - How to create vouchers and local vouchers
    - How to sign their own vouchers

Train-the-trainer was accomplished by EDS at the Competency Center the week of July 7th. The e-Travel team and travel office representatives attended the training.

User / Traveler Support (Where to get help)

User / Traveler

Alternate Preparers

NASA Center Business Application Help Desk (4-3250)

- NASA Policy Questions
- Coordination of Approval chains (Configuration Changes)
- Approval of all Master data changes
- Coordination of Center Travel NASA onsite support (Travel Preparers)

FedTraveler.com Help Desk **888-353-5873**

- General Application support
- Coordination of Travel support (TMC)

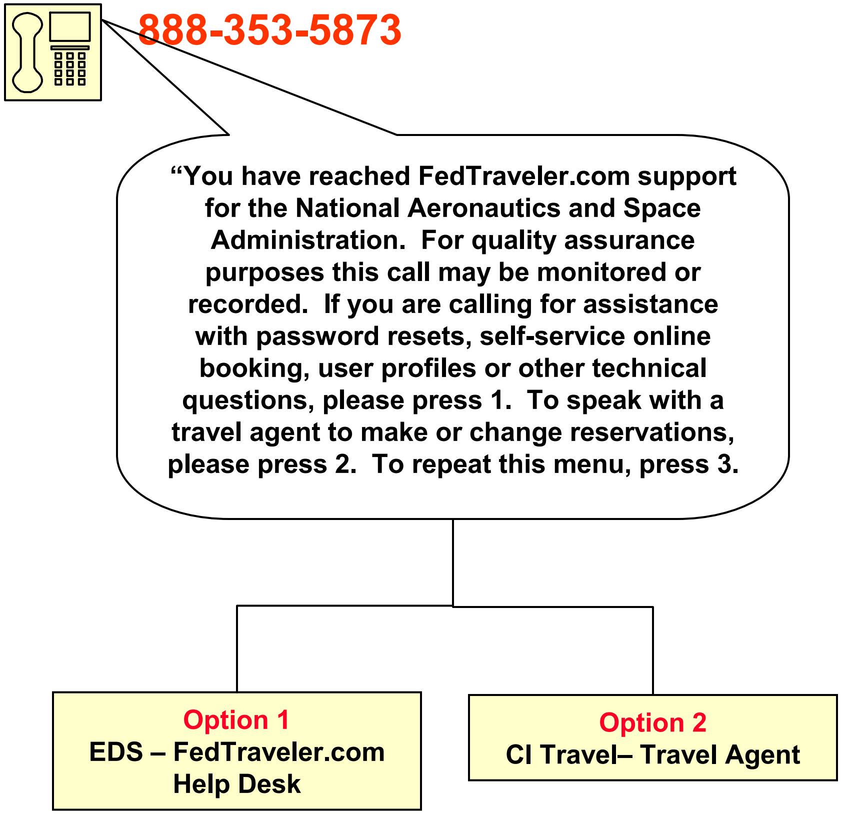
Self Service Support

- FedTraveler.com
  - Web-Based Training
  - FAQs
  - Tutorials
  - Password Resets
- EPSS
  - NASA Job Aids (SAP, BW, etc)

Call Tree Configuration

Standard Business Hours Support

(8:00 a.m. to 9:00 p.m. Eastern Time, Mon –Fri)



888-353-5873

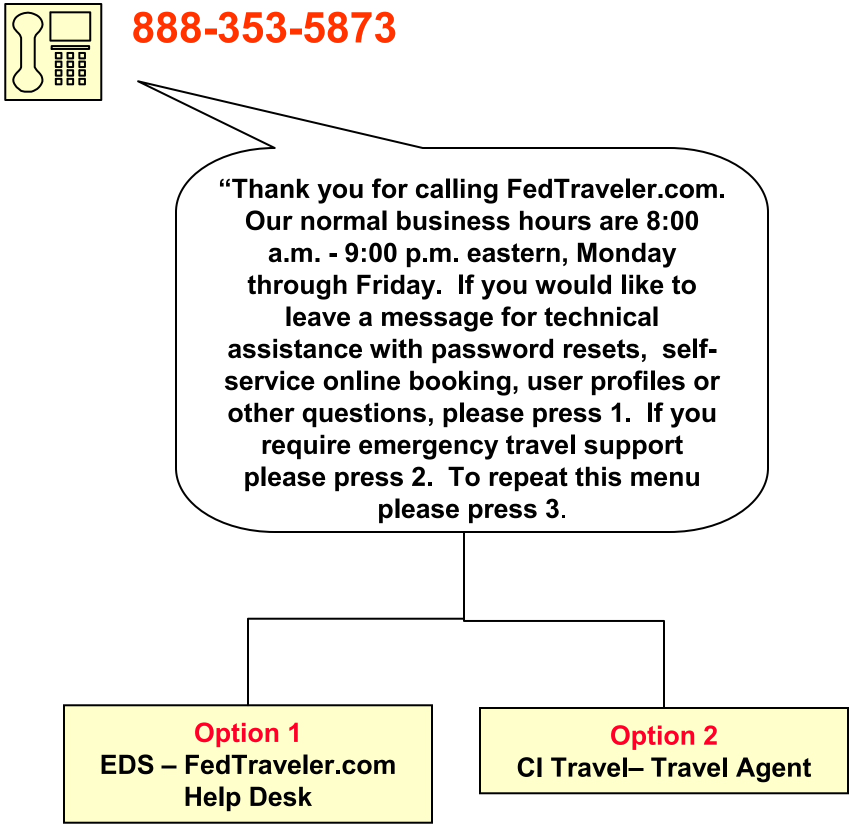
"You have reached FedTraveler.com support for the National Aeronautics and Space Administration. For quality assurance purposes this call may be monitored or recorded. If you are calling for assistance with password resets, self-service online booking, user profiles or other technical questions, please press 1. To speak with a travel agent to make or change reservations, please press 2. To repeat this menu, press 3.

Option 1
EDS – FedTraveler.com Help Desk

Option 2
CI Travel– Travel Agent

After Hours Support

(9:01 p.m. to 7:59 a.m. Eastern Time, Monday - Friday and all day on Saturday and Sunday)



888-353-5873

"Thank you for calling FedTraveler.com. Our normal business hours are 8:00 a.m. - 9:00 p.m. eastern, Monday through Friday. If you would like to leave a message for technical assistance with password resets, self-service online booking, user profiles or other questions, please press 1. If you require emergency travel support please press 2. To repeat this menu please press 3.

Option 1
EDS – FedTraveler.com Help Desk

Option 2
CI Travel– Travel Agent

LaRC Financial Management Tools Road Show

Connie Basnett

4-2215

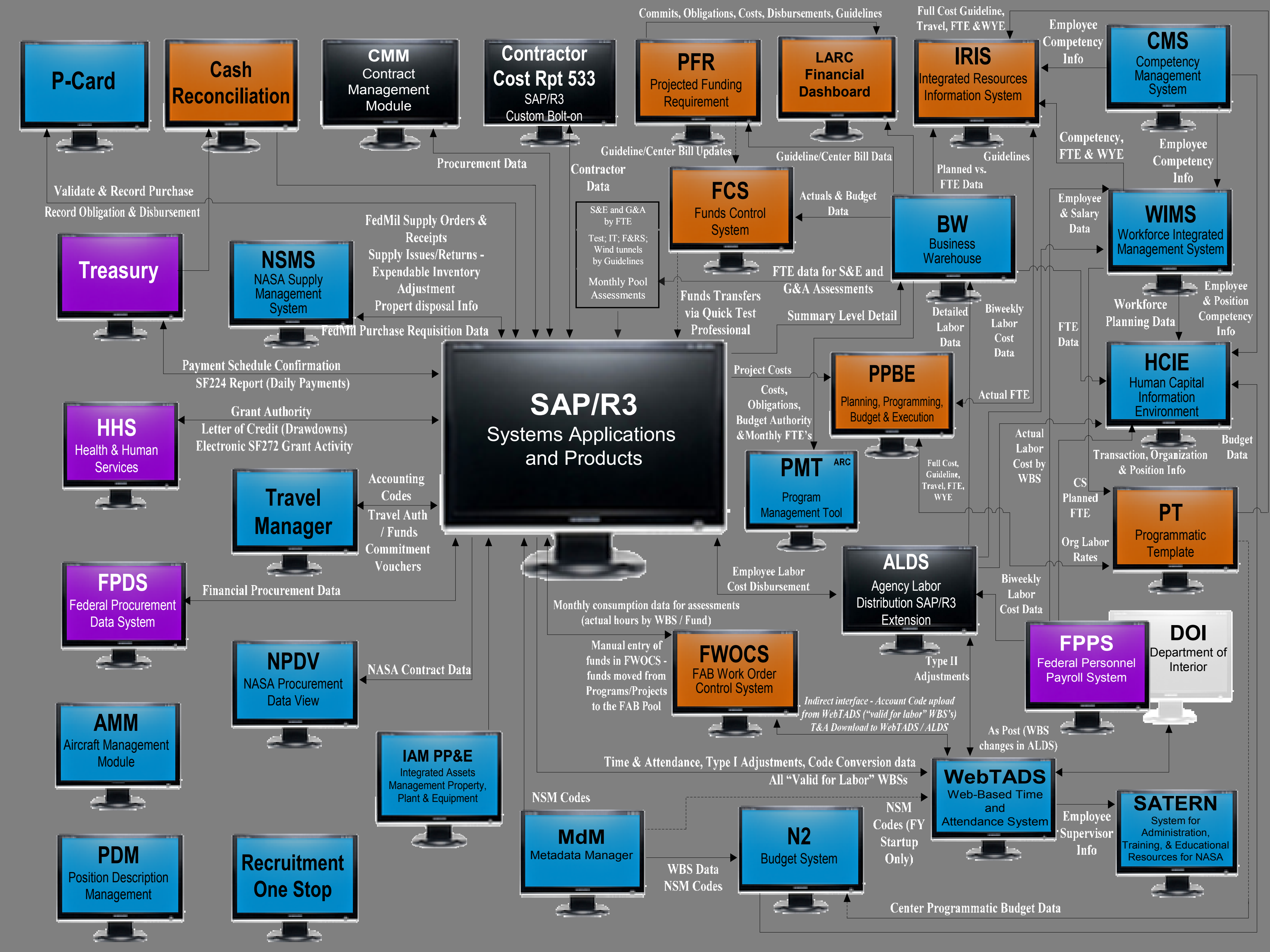
Overview

Objectives

- Provide an overview of existing management information systems, tools, and applications
- Gather feedback on current tools as well as information gaps

Approach

- 1 ½ hour discussion with Branch Heads/Key Leaders
- Tuesdays or Thursdays at either 9 am or 1 pm beginning July 29 [contact Josh Morrison x44431 or joshua.w.morrison@nasa.gov]
- Discuss current environment, current initiatives, introduce/demo recently implemented tools, gather feedback



SAP/R3
Systems Applications and Products

P-Card

Cash Reconciliation

CMM
Contract Management Module

Contractor Cost Rpt 533
SAP/R3 Custom Bolt-on

PFR
Projected Funding Requirement

LARC Financial Dashboard

IRIS
Integrated Resources Information System

CMS
Competency Management System

FCS
Funds Control System

BW
Business Warehouse

WIMS
Workforce Integrated Management System

Treasury

NSMS
NASA Supply Management System

HHS
Health & Human Services

Travel Manager

FPDS
Federal Procurement Data System

NPDV
NASA Procurement Data View

AMM
Aircraft Management Module

IAM PP&E
Integrated Assets Management Property, Plant & Equipment

PDM
Position Description Management

Recruitment One Stop

MdM
Metadata Manager

N2
Budget System

PPBE
Planning, Programming, Budget & Execution

PMT ARC
Program Management Tool

HCIE
Human Capital Information Environment

PT
Programmatic Template

ALDS
Agency Labor Distribution SAP/R3 Extension

FWOCS
FAB Work Order Control System

FPPS
Federal Personnel Payroll System

DOI
Department of Interior

WebTADS
Web-Based Time and Attendance System

SATERN
System for Administration, Training, & Educational Resources for NASA

Commits, Obligations, Costs, Disbursements, Guidelines

Full Cost Guideline, Travel, FTE &WYE

Employee Competency Info

Procurement Data

Guideline/Center Bill Updates

Guideline/Center Bill Data

Contractor Data

S&E and G&A by FTE

Test; IT; F&RS; Wind tunnels by Guidelines

Monthly Pool Assessments

Actuals & Budget Data

Planned vs. FTE Data

Guidelines

Competency, FTE & WYE

Employee Competency Info

Employee & Salary Data

Validate & Record Purchase

Record Obligation & Disbursement

FedMil Supply Orders & Receipts

Supply Issues/Returns - Expendable Inventory Adjustment

Propert disposal Info

FedMil Purchase Requisition Data

FTE data for S&E and G&A Assessments

Funds Transfers via Quick Test Professional

Summary Level Detail

Detailed Labor Data

Biweekly Labor Cost Data

Workforce Planning Data

Employee & Position Competency Info

FTE Data

Payment Schedule Confirmation

SF224 Report (Daily Payments)

Project Costs

Costs, Obligations, Budget Authority &Monthly FTE's

Actual FTE

Grant Authority

Letter of Credit (Drawdowns)

Electronic SF272 Grant Activity

Full Cost, Guideline, Travel, FTE, WYE

Actual Labor Cost by WBS

Transaction, Organization & Position Info

Budget Data

CS Planned FTE

Org Labor Rates

Accounting Codes

Travel Auth / Funds Commitment Vouchers

Financial Procurement Data

Employee Labor Cost Disbursement

Biweekly Labor Cost Data

Monthly consumption data for assessments (actual hours by WBS / Fund)

NASA Contract Data

Manual entry of funds in FWOCS - funds moved from Programs/Projects to the FAB Pool

Type II Adjustments

Indirect interface - Account Code upload from WebTADS ("valid for labor" WBS's) T&A Download to WebTADS / ALDS

As Post (WBS changes in ALDS)

Time & Attendance, Type I Adjustments, Code Conversion data

All "Valid for Labor" WBSs

NSM Codes

NSM Codes (FY Startup Only)

Employee Supervisor Info

WBS Data NSM Codes

Center Programmatic Budget Data

Topics

Initiatives

- Systems Architecture Study
- Langley Integrated Financial Environment (LIFE)
- Governance Model
- IRIS Phase II: Guideline Tool

Tools

- Project Management Tool (PMT)
- LaRC Financial Dashboard

Data Gathering

- Experience with current systems
- Information gaps that have not yet been filled

Questions

Federal Desktop Core Configuration

Brian McCormick

4-5711

What is FDCC?

- Federal Desktop Core Configuration (FDCC)
  - A standard set of security settings and controls
    - Some apply to the Computer
    - Some apply to the User Account
    - Most are invisible to the user
  - Created by the National Institute of Standards and Technology (NIST) on behalf of the Office of Management and Budget (OMB) in response to the President’s Federal Information Systems Management Act (FISMA)
  - Required for all Windows XP & Vista desktop systems that are used on government networks
  - The requested implementation deadline is July 31, 2008
  - Results will be reported to OMB in Aug 2008

Why do I care?

Why do I care?

- Password changes for NOMAD & LaRC Windows
  - Minimum password length 12 Characters
  - Password must change every 60 Days
  - Can't repeat any of your last 24 passwords
- Windows systems changes
  - Have to type username (AUID) when logging in
  - Can't manage some settings in Internet Explorer 7
    - Deleting history
  - CDs don't autoplay
  - Administrator & Guest accounts renamed
  - Have to press Ctrl+Alt+Delete to login
  - Can't find desktops by "browsing"
  - Screen save active after 15 minutes
  - Can't store passwords in Internet Explorer
  - Have to login to shutdown system

When Will it Happen?

- Windows Desktops that are part to the LaRC Windows Domain will start receiving these settings on July 30
- Password length will happen the next time you have to change your password
- 60 Day Password changes will start in August

Questions

Questions/Wrap Up/ Upcoming Topics

- Questions?
- Next meeting – September (date TBD)
- Topics for next meeting?